

-NOTICE OF A PUBLIC MEETING-
Governmental Body: Van Meter City Council
Date of Meeting: Monday, March 9, 2015
Time/Place of Meeting: 7:00 p.m. – Veteran's Reception Center, 910 Main Street

Business Meeting Agenda:

1. Call to Order
2. Approval of Agenda
3. Introductions
4. Citizen Hearing
5. Consent Agenda:
 - a. Minutes of the February 9, 2015 and March 2, 2015 City Council meetings
 - b. February Claims list
 - c. February Financial Statement
 - d. Approve the liquor license for the Legends Fieldhouse Bar and Grill at 420 Mill Street
 - e. Resolution Transferring Funds
 - f. Resolution approving personnel transactions
6. A Presentation regarding MidAmerican Energy Company's Franchise Agreement - Mark Reinders
7. A public hearing and action on a proposed budget for fiscal year 2016.
8. A public hearing on a proposed Water Revenue Loan and Disbursement Agreement Anticipation Project Note
9. Action on a proposed resolution taking additional action with respect to a Water Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$185,000 Water Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement).
10. Department/Committee Reports:
 - a. Parks and Rec
 - b. Library
 - c. Public Safety
 - d. Public Works
 - e. Attorney
 - f. Engineer
 - g. Administrator
 - h. Council
 - i. Public Works/Infrastructure
 - ii. Culture and Recreation
 - iii. Ad-Hoc Committees
 - i. Mayor
 - i. Finance
 - ii. Policy
 - iii. Economic Development
 - iv. Public Safety
 - v. EMA, E91
11. Closed Session pursuant to Iowa Code Chapter 21.5 (1)(c) to discuss legal counsel's impression and report of matters currently pending before Administrative Agency and matters concerning harassment of public officials.
12. Adjourn

Agenda Item #1 - Call to Order

Submitted for:

Recommendation:

Sample Motions:

Mayor: *The time is Seven O'clock PM on Monday, March 9, 2015. I hereby call this meeting of the Van Meter City Council to order.*

Agenda Item #2 - Approval of the Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Do I hear a motion to approve the agenda?*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll call please.*

City Clerk: *Lacy ____; Stump ____; Tweed ____; Sacker ____; Peterson ____;*

Mayor: *The agenda is adopted. Thank you.*

Agenda Item #3 - Introductions

Submitted for:
Information
Recommendation:

Sample Language:
Mayor: *Would those present please introduce themselves?*

Agenda Item #4 - Citizen Hearing

Submitted for:

Information

Recommendation:

N/A

Sample Language:

Mayor: *At this time I will recognize members of the public who have signed in and wish to address the City Council. Once given the floor you will have a maximum of three minutes to read your statement into the record.*

Under Iowa law, the City Council is prohibited from discussion or taking any action on an item not appearing on its posted agenda. Therefore, any issue raised under the “citizen hearing” section of the agenda will be referred to staff for a decision about whether it should be placed on a future agenda for discussion, action, or report. Council is not permitted to answer questions, engage in discussion, or otherwise entertain or deliberate on any matters raised during matters raised in the “citizen hearing” section of the agenda.

Agenda Item #5 - Consent Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Would staff please review the Consent Agenda.*

Staff: *Gives Review.*

Mayor: *Does the City Council wish to discuss any item on the consent agenda separately? If not, I would entertain a motion to approve a Resolution Adopting the Consent Agenda as it has been presented to us.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lacy ____; Sacker ____; Tweed ____; Peterson ____; Stump ____;*

Mayor: *The Consent Agenda is adopted. Thank you.*

- 1) The Van Meter City Council met for a regular council meeting on Monday, February 09, 2015 at the Veterans Reception Center. Mayor Pro Tem Bob Lacy called the meeting to order at 7:00PM. The following council members were present upon roll call: Kim Sacker, Mike Peterson, and Elizabeth Tweed. Mayor Allan Adams and Owen Stump were absent

Staff present: City Administrator Jake Anderson, City Attorney Erik Fisk, City Engineer Bob Veenstra, Public Safety Director William Daggett and Reserve Officer John Petithory.

Members of the public present: Brian Brustkern with the State Auditor's Office, Jason McGrann with the Dallas County News, Barb Gronwold, Jon Gronwold, Cristie Sullivan, and Erik Faust and family.

- 2) Mayor Pro Tem Lacy asked for a motion to approve the agenda. Moved by Peterson supported by Sacker. Passed unanimously.
- 3) Introductions were made.
- 4) Mayor Pro Tem Lacy opened the citizens hearing. Hearing none Mayor Pro Tem Lacy closed the citizens hearing.
- 5) Mayor Pro Tem Lacy reviewed the consent agenda, and asked for discussion. City Administrator Anderson noted amendments to the claims list. Mayor Pro Tem Lacy asked for a motion to adopt the revised consent agenda which included the following:

- a. Minutes of the January 12, 2015 and January 14, 2015 City Council meetings.
- b. January Claims list.

VENDOR	REFERENCE	AMOUNT
TYCO INTERGRATED SECURITY	QRTLY BILLING 2/1/15-4/30/15	\$ 120.00
AG SOURCE LABORATORIES	WATER TESTING	\$ 50.50
ALL AMERICAN TURF BEAUTY	VEGETATION CONTROL LAGOON FY15	\$ 914.43
AMERICAN WATER WORKS ASSOC	MEMBERSHIP DUES 4/1/15-3/31/16	\$ 89.00
ARNOLD MOTOR SUPPLY	PW WIPER BLADES AND OIL FILTER	\$ 22.87
BOB LACY	MILEAGE WAUKEE MEETING GDCDA	\$ 11.50
CARPENTER UNIFORM CO	PETERSON/POWER GEAR	\$ 463.96
CASEY'S GENERAL STORE	PW GAS	\$ 706.27
CENTURY LINK	CITY HALL/BOB FELLER PHONE	\$ 673.07
COMPASS BUSINESS SOLUTIONS	UTILITY BILLS - 5,000	\$ 677.19
CULLIGAN	AUTOMATIC RENTAL	\$ 21.95
DALLAS COUNTY EMS	CPR GREER & PETITHORY	\$ 20.00
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	\$ 220.32
DELTA DENTAL	EMPLOYEE DENTAL INS	\$ 380.26
EFTPS	FED/FICA TAX	\$ 4,213.52
ESRI INC	ARCGIS FEE 2/24/2015-2/23/2016	\$ 400.00
HEARTLAND COOP	FD DIESEL	\$ 84.74
IACP	MEMBERSHIP FY 2015	\$ 170.00
IFMCV	MONTHLY RENT PER LEASE/OPTION	\$ 1,000.00
IFMCV	MONTHLY RENT PER LEASE/OPTION	\$ 1,000.00

IMAGING TECHNOLOGIES	QRTL BILLING 2/15-5/15	\$ 352.92
INDEPENDENT SALT COMPANY	HIWAY/TREATED BULK SAND	\$ 1,999.73
IOWA ONE CALL	FAXES	\$ 19.00
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT BENEFITS QRT 1	\$ 2,083.75
IPERS	IPERS	\$ 3,805.55
JESTER INSURANCE SERVICE	FELLER LOCATION INSURANCE	\$ 853.00
L TRON CORPORATION	LAW ENFORCEMENT SCANNER KIT W	\$ 339.00
LIZ THOMPSON	MILEAGE TO CPM AT DRAKE	\$ 62.45
LOWE'S	CITY HALL EXPENSES	\$ 292.37
MATHESON TRI GAS INC	OXYGEN	\$ 34.76
MERCY CLINICS INC	EMT B CLASS DAGGETT PETITHORY	\$ 1,450.00
METERING & TECHNOLOGY SOLUTION	WATER METERS	\$ 713.39
MIDAMERICAN ENERGY	GAS/ELEC	\$ 2,720.96
OFFICE DEPOT	OFFICE SUPPLIES	\$ 62.38
OGDEN PUBLICATIONS	MOTHER EARTH NEWS	\$ 10.00
PERRY PUBLIC LIBRARY	RED CAPE X 2	\$ 12.84
RHODES INC	ICE CONTROL SAND	\$ 336.94
SECRETARY OF STATE	NOTARY STAMP JOHN PETITHORY	\$ 30.00
SQUARE, INC	CREDIT CARD ACCEPTANCE FEE	\$ 3.54
THE HARTFORD	EMPLOYEE LIFE/DIS INS	\$ 213.50
TREAS - STATE OF IOWA W/H	STATE TAX	\$ 1,179.00
UNITYPOINT CLINIC	DATA MEMBERSHIP DUES	\$ 30.00
US POSTMASTER	FEB UT BILLS/NEWSLETTER	\$ 341.40
UTILITY EQUIPMENT CO	REPAIR CLAMP - WA	\$ 86.75
VALLEY WEST UNIFORMS	EMT UNIFORM & ACCESSORIES	\$ 204.35
VEENSTRA & KIMM INC	WATER TREATMENT SERVICES	\$ 314.10
WASTE CONNECTIONS	GARBAGE CONTRACT	\$ 6,462.52
WELLMARK	EMPLOYEE HEALTH INS	\$ 3,821.79
WELLS FARGO	SAFE BOX ANNUAL FEE	\$ 40.00
WELLS FARGO CC	LIBRARY POSTAGE	\$ 247.34
WHITFIELD & EDDY PLC	LEGAL SERVICES	\$ 1,263.00
	***** REPORT TOTAL *****	\$ 40,625.91

c. January Financial Statements.

FUND	RECEIVED	DISBURSED
GENERAL	\$ 12,257.38	\$ 30,121.34
LIBRARY TECHNOLOGY FUND	\$ 0.01	\$ -
VEHICLE REPLACEMENT-FIR	\$ 10,000.00	\$ -
FARMERS MARKET	\$ -	\$ 190.00
ROAD USE TAX	\$ 9,129.11	\$ 7,208.84
EMPLOYEE BENEFITS	\$ 400.80	\$ 5,049.73
EMERGENCY FUND	\$ 34.67	\$ -
PARK TRUST FUND	\$ 0.14	\$ -

LIBRARY TRUST FUND	\$ 194.55	\$ 3,087.83
VM COMMUNITY BETTERMENT	\$ -	\$ 50.00
DEBT SERVICE	\$ 325.07	\$ -
CEMETARY-PERPETUAL CARE	\$ 1,000.00	\$ -
WATER	\$ 12,442.74	\$ 11,061.56
SEWER	\$ 9,618.62	\$ 7,959.78
*****REPORT TOTAL*****	\$ 55,403.09	\$ 64,729.08

- d. Approval of an application for tax abatement for improvements at 527 Main Street.
- e. Appointment of Erik Faust as a reserve police officer.
- f. Resolution #2015-4, "A Resolution to fix Monday, March 9, 2015 at 7:00PM for a public hearing and action on a proposed budget for fiscal year 2016."

Peterson moved supported by Tweed to adopt and approve Resolution #2015-5, "A Resolution Adopting the Revised Consent Agenda." Passed unanimously.

- 6) Mayor Pro Tem Lacy recognized Brian Brustkern with the State Auditor's office who presented the City Council with the findings from the audit of the fiscal year ending June 30, 2014. The full text of the report can be accessed on the web at www.vanmeteria.gov/documents
- 7) Mayor Pro Tem Lacy asked DPS Director Daggett to present the proposed resolution approving personnel transactions relevant to a part-time police officer. Daggett explained that the resolution promotes John Petithory from reserve status to part-time at an hourly rate of \$12/hour. Moved by Peterson supported by Sacker to approve and adopt Resolution #2015-6, "A Resolution Approving Personnel Transitions relative to a Part-Time Police Officer." Passed unanimously.
- 8) Mayor Pro Tem Lacy asked for a presentation of the proposed resolution fixing a date for a public hearing on a proposal to enter into a Water Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$185,000. City Engineer Bob Veenstra explained that the City Council had discussed in a work session the funding of property acquisition, well field exploration, and a design pilot study for the water treatment plan project. Veenstra explained that the resolution presented is for a public hearing on the proposed borrowing in order to fund the aforementioned portions of the project. Moved by Peterson supported by Tweed to approve and adopt Resolution #2015-7, "A Resolution to fix Monday, March 9, 2015 at 7:00PM at the Veterans Reception Center located at 910 Main Street in Van Meter for a public hearing on a proposal to enter into a Water Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$185,000. Passed unanimously.

9) Department/Committee Reports

Daggett reported on E911 communications.

Anderson reported on the status of the Verizon Wireless lease agreement for a cellular array on the water tower.

Lacy reported on the activities of the Van Meter Community Development Corporation.

- 10) Having no further business Mayor Pro Tem Lacy asked for a motion to adjourn. Moved by Peterson supported by Sacker. Passed unanimously.

_____ Bob Lacy, Mayor Pro Tem

ATTEST _____ Liz Thompson, City Clerk

- 1) The Van Meter City Council met for a work session discussion on Monday, March 2, 2015 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Bob Lacy, Kim Sacker, and Owen Stump, Mike Peterson, and Elizabeth Tweed.

Staff present: City Administrator Jake Anderson and City Engineer Bob Veenstra, Financial Advisor Tim Oswald, Bond Counsel Amy Bjork, Police Chief Bill Daggett.

- 2) Mayor Adams asked for a motion to approve the agenda. Motioned by Lacy supported by Peterson. Passed unanimously.
- 3) Mayor Adams asked for discussion relevant to funding the water treatment plant project. City Administrator Anderson framed the discussion by explaining that the proposed issuance through the State Revolving Fund which will be considered at the March 9, City Council meeting allows the City to fund the plant design while using debt proceeds currently on hand for the acquisition of property, well field exploration, and pilot study. City Engineer Veenstra explained that the City possesses enough financial strength to pay for the cost (\$4.5 million) of the project but does not possess the constitutional debt limit to fund the project through general obligation debt and that water rate increases would be necessary to piece the funding together. Financial Advisor Tim Oswald explained how tax increment financing revenues and annual appropriate debt will help to soften the need for water rate increases. The Council directed staff to prepare financials under various scenarios for financing the project.
- 4) Mayor Adams asked for discussion regarding the tax increment financing dollars that are being set aside to benefit low to moderate income families. A number of concepts were suggested with no general sense of agreement emerging. The Council directed staff to explore and develop some alternatives for consideration at a later meeting.
- 5) There was no other discussion or non-action items relevant to capital improvement funding discussed.
- 6) Having no further business Mayor Adams asked for a motion to adjourn. Moved by Peterson supported by Lacy. Passed unanimously.

_____ Allan B. Adams, Mayor

ATTEST _____ Jake Anderson, City Administrator

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE

ACCOUNTS PAYABLE CLAIMS				

ACCO	WATER CHEMICALS	579.20		
ARNOLD MOTOR SUPPLY	PW PARTS/WIPERS	63.37		
BALDON HARDWARE	MISC LIB SUPPLIES - LOCK, KEY	53.25		
BOB LACY	MILEAGE WAUKEE LOST	12.65		
CARPENTER UNIFORM CO	SUMMER UNIFORM POLOS	163.97		
CASEY'S GENERAL STORE	PW GAS	847.45		
CENTURY LINK	CITY HALL PHONE	368.50		
CHADWICK GILLESPIE	CLOTHING ALLOWANCE	349.92		
CONSUMER REPORTS	SUBSCRIPTION X 1 YR	26.00		
COOK'S COUNTRY	SUBSCRIPTION X 1 YR	28.95		
COUNTRY LIVING	SUBSCRIPTION X 1 YR	31.77		
DELTA DENTAL	Employee Dental Ins	380.26	11178463	2/28/15
DENNIS CARTER	FELLER MUSEUM RENO	12,000.00	25117	2/23/15
DEPT OF ADMINSTRATIVE	LIZ THOMPSON CPM COHORT 23	250.00		
EFTPS	FED/FICA TAX	2,617.13	11178458	2/27/15
EFTPS	FED/FICA TAX	468.66	11178461	2/28/15
EFTPS	FED TAX WITHHOLDING ADJUSTMENT	314.00	11178466	3/03/15
EMERGENCY SERVICES MARKETING	TELEPHONE CHARGES 1/14-12/14	5.46		
FRED SCHIMMELS	DUMPTRUCK REPAIRS	709.06		
HEARTLAND COOP	WATER SHED FILL	431.18		
I+S GROUP INC	PROJECT BOB FELLER RENO	2,200.00		
IA ASSOC OF MUNICIPAL UT	2015-16 WATER DUES & RESEARCH	501.62		
IFMCV	MONTHLY RENT PER LEASE/OPTION	1,000.00		
IOWA FIRE CHIEFS ASSOC	2015 MEMBERSHIP DAGGETT/BRUEN	50.00		
IOWA FIREFIGHTER ASSOC	ASSOCIATION DUES X 21 MEMBERS	273.00		
IPERS	PROTECT IPERS	3,403.57	11178456	2/27/15
IPERS	IPERS	318.68	11178459	2/28/15
LIZ THOMPSON	MILEAGE TO CPM/DINER	57.31		
LOWE'S	SHOP/CITY HALL/LIB/FIRE DEPT	272.84		
MATHESON TRI GAS INC	OXYGEN	31.88		
MUNICIPAL SUPPLY INC	IN FLOW DISH FOR MANHOLE COVER	983.01		
OFFICE DEPOT	TIME RECORDER	304.96		
RHODES INC	ICE CONTROL SAND	343.91		
SHELLY JAMES	CLEANING BOB FELLER SPACE	260.00	25115	2/11/15
SQUARE, INC	CREDIT CARD ACCEPTANCE FEES	32.27	11178465	2/28/15
SURPASS SOFTWARE	SURPASS SLIP PRINTER KIT	522.00		
SYNCB/AMAZON	BOOKS & SUPPLIES	366.54		
THE HARTFORD	Employee Life/Dis Ins	213.50	11178464	2/28/15
TREAS - STATE OF IOWA W/H	STATE TAXES	1,040.00	11178457	2/27/15
TREAS - STATE OF IOWA W/H	STATE TAX	201.00	11178460	2/28/15
US POSTMASTER	MARCH UT BILLS/NEWSLETTERS	196.32	25119	2/27/15
VEENSTRA & KIMM INC	BUILDING INSPECTIONS	38,300.40		
VERIZON WIRELESS	PW/THOMPSON PHONES	383.47	25116	2/11/15
WASTE CONNECTIONS	GARBAGE COLLECTION	6,492.52		
WELLMARK	Employee Health Ins	3,821.79	11178462	2/28/15

*** CITY OF VAN METER IA ***
ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
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**** PAID TOTAL ****

25,650.65

**** SCHED TOTAL ****

55,620.72

**** OPEN TOTAL ****

**** ON HOLD TOTAL ****

***** REPORT TOTAL *****

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81,271.37

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DEPT DEPT NAME

TOTAL CHECK# DATE

LIABILITIES	8,049.04
POLICE	1,246.23
FIRE	916.73
AMBULANCE	44.53
ROADS, BRIDGES, SIDEWALKS	2,339.36
GARBAGE	6,492.52
LIBRARY	2,046.52
CEMETERY	8.92
CLERK/TREASURER/ADM	1,258.41
LEGAL SERVICES/ATTORNEY	38,300.40
CITY HALL/GENERAL BLDGS	14,533.30
WATER	3,178.57
SEWER/SEWAGE DISPOSAL	2,856.84

FUND FUND NAME

TOTAL CHECK# DATE

001	GENERAL	50,426.78		
049	VEHICLE INSPECTION FUND	14,200.00		
110	ROAD USE TAX	2,387.70		
112	EMPLOYEE BENEFITS	2,861.74		
182	LIBRARY TRUST FUND	2,313.23		
600	WATER	4,697.68		
610	SEWER	4,384.24		



CITY OF VAN METER

Bank Reconciliation/Financial Summary - Month/Year: February 2015

Treasurer's Report

Book Balance, Beginning of Month:	\$1,234,998.27
Add: Total Revenues this Month: with transfers	\$121,744.48
Less: Total Expenditures this Month: with transfers	(\$69,478.51)
Add: Δ Liability	\$705.86
Book Balance End of Month:	\$1,287,970.10

Bank Reconciliation

Checking Account Balance End of Month:	\$777,958.60
Less: Outstanding Transactions (Cash Report):	(\$14,936.18)
Adjusted Checking Account Balance:	\$763,022.42

Currency

Petty Cash: (res Nov 2004)	\$100.00
Change Fund:	\$30.00
Total Currency:	\$130.00

Investments: (Interest for month included)

IPAIT	
IPAIT – general	\$220,819.93
IPAIT – park	\$20,622.47
IPAIT – library	\$17,060.75
IPAIT – library/technology	\$1,187.20
IPAIT TOTAL:	\$259,690.35
Certificate of Deposit/ESB	\$250,000.00
Wells Fargo – savings acc't	\$15,127.33
Total Investments:	\$524,817.68

Total of Bank Statements End of Month	\$1,287,970.10
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Difference:	\$0.00
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Note(s):

Verify: Mayor or Mayor Pro Tem:

CALENDAR 2/2015, FISCAL 8/2015

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	26,032.51	85,548.93	20,135.68	705.86	92,151.62
049 VEHICLE INSPECTION FUND	38,491.91	.00	12,000.00	.00	26,491.91
051 LIBRARY TECHNOLOGY FUND	210.03	.01	.00	.00	210.04
052 PW-VEHICLE REPLACEMENT	7,000.00	.00	.00	.00	7,000.00
053 FD-VEHICLE REPLACEMENT	18,044.93	.00	.00	.00	18,044.93
054 VEHICLE REPLACEMENT-POL	5,631.25	.00	.00	.00	5,631.25
055 VEHICLE REPLACEMENT-FIR	13,873.82	.00	.00	.00	13,873.82
056 TECHNOLOGY REPLACEMENT-	5,000.00	.00	.00	.00	5,000.00
057 BUILDING REPAIR RESERVE	3,000.00	.00	.00	.00	3,000.00
058 FARMERS MARKET	3,304.21	.00	.00	.00	3,304.21
110 ROAD USE TAX	66,051.58	8,911.94	7,771.09	.00	67,192.43
112 EMPLOYEE BENEFITS	80,573.54	144.28	4,773.15	.00	75,944.67
119 EMERGENCY FUND	5,822.25	12.49	.00	.00	5,834.74
121 LOCAL OPTION SALES TAX	53,794.37	.00	.00	.00	53,794.37
125 TIF-CR ESTATE	163,059.63	581.76	.00	.00	163,641.39
126 TIF-WH PINES SUBDIVISIO	55,205.15	.00	.00	.00	55,205.15
127 TIF-POLK CO. BANK	48,788.35	.00	.00	.00	48,788.35
128 TIF-STANDBROUGH	.00	.00	.00	.00	.00
129 TIF ORIGINAL (420-844)	142,524.98	.00	.00	.00	142,524.98
180 PARK TRUST FUND	28,093.59	1,000.14	.00	.00	29,093.73
181 REC TRUST	89,980.04	.00	.00	.00	89,980.04
182 LIBRARY TRUST FUND	14,789.01	45.18	4,314.82	.00	10,519.37
183 VM COMMUNITY BETTERMENT	2,175.37	.00	50.00	.00	2,125.37
184 CDBG/HOUSING PROJECT	.00	.00	.00	.00	.00
185 REC CAPITAL FUND	27,431.22	.00	.00	.00	27,431.22
186 SITE CERT/WA PROJECT	157,097.20	.00	314.10	.00	156,783.10
200 DEBT SERVICE	21,353.30	169.60	.00	.00	21,522.90
205 DEBT SERVICE-WATER	.00	.00	.00	.00	.00
213 DEBT SERVICE-LIFT STATI	.00	.00	.00	.00	.00
300 SIDEWALK CAPITAL PROJEC	1.00	.00	.00	.00	1.00
500 CEMETARY-PERPETUAL CARE	17,550.00	.00	.00	.00	17,550.00
600 WATER	96,757.53	13,113.07	12,521.77	.00	97,348.83
606 WATER MAIN PROJECT	40,210.29	.00	.00	.00	40,210.29
610 SEWER	3,151.21	12,217.08	7,597.90	.00	7,770.39
612 DEBT SERVICE-SEWER LAGO	.00	.00	.00	.00	.00
Report Total	1,234,998.27	121,744.48	69,478.51	705.86	1,287,970.10

Applicant License Application (LC0040676)

Name of Applicant: <u>Legends Fieldhouse Bar & Grill</u>		
Name of Business (DBA): <u>Legends Fieldhouse Bar & Grill</u>		
Address of Premises: <u>420 Mills Street</u>		
City <u>Van Meter</u>	County: <u>Dallas</u>	Zip: <u>50261</u>
Business <u>(515) 988-1041</u>		
Mailing <u>950 office park road ste. 110</u>		
City <u>West Des Moines</u>	State <u>IA</u>	Zip: <u>50265</u>

Contact Person

Name <u>Paul Scieszinski</u>	
Phone: <u>(515) 223-4207</u>	Email <u>capitalpro@netzero.net</u>

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 03/01/2015

Expiration Date: 02/29/2016

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>471348</u>	Federal Employer ID <u>37-1748669</u>

Ownership

Paul Scieszinski

First Name: <u>Paul</u>	Last Name: <u>Scieszinski</u>	
City: <u>Adel</u>	State: <u>Iowa</u>	Zip: <u>50003</u>
Position: <u>managing partner</u>		
% of Ownership: <u>50.00%</u>	U.S. Citizen: <u>Yes</u>	

Dean Scieszinski

First Name: <u>Dean</u>	Last Name: <u>Scieszinski</u>	
City: <u>West Des Moines</u>	State: <u>Iowa</u>	Zip: <u>50265</u>
Position: <u>managing partner</u>		
% of Ownership: <u>50.00%</u>	U.S. Citizen: <u>Yes</u>	

Insurance Company Information

Insurance Company: <u>Illinois Casualty Co</u>

Insurance Company: Illinois Casualty Co

Policy Effective Date: 03/01/2015

Policy Expiration 02/29/2016

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective Date:

Temp Transfer Expiration Date:

Resolution # 2015-_____ “A Resolution to Transfer Funds”

Be it hereby resolved that the City Council of Van Meter, Iowa approves the following transfers:

\$27,525.00 from General (001) to Library Trust (182) per budget.

\$5,834.74 from Emergency (119) to General (001) per budget.

\$53,794.37 from Local Option Sales Tax (121) to Rec Trust (181) per revenue sharing 28E agreement with the Van Meter Community School District.

\$1.00 from Sidewalk Capital Project (300) to Road Use Tax (110) to correct data entry error.

Passed and Approved this 9th Day of March 2015.

_____ Mayor Allan Adams

ATTEST:

_____ Liz Thompson, City Clerk

Resolution # 2015-_____ “A Resolution Approving Personnel Transactions”

Whereas, the Van Meter Public Library Director abruptly resigned, and

Whereas, the Van Meter Public Library needs to be in a suitable state for the public’s use, and

Whereas, the Van Meter Public Library needs to be in a suitable state to attract and retain talented candidates for the position of Library Director, and

Whereas, the City Council authorized a \$12,000 budget amendment for the Van Meter Public Library on October 8, 2012 in order to barcode the library’s collection and digitize the card catalog, and

Whereas, the Library’s collection has not, to date, been fully barcoded, and

Whereas, the computer program, Surpass, which was acquired to barcode the collection and manage the circulation has not been fully utilized since September, 2014, and

Whereas, Daniel Duarte has experience volunteering in the Van Meter Public Library and has developed the requisite knowledge and skills necessary to organize the Library, now

Therefore be it resolved by the City Council of the City of Van Meter that the City Administrator’s offer of employment to Daniel Duarte for temporary part-time status at \$8.50 per hour is hereby ratified retroactively to February 17, 2015.

Passed and Approved this 9th Day of March 2015.

_____ Mayor Allan Adams

ATTEST:

_____ Liz Thompson, City Clerk

Agenda Item #6 - Presentation regarding MidAmerican Energy Company's Franchise Agreement

Submitted for:
Information.

Recommendation:
Receive and file the report.

Sample Language:
Mayor: *Mr. Reinders would you please present the Franchise Renewal*

Mr. Reinders: *Presentation*

Mayor: *Does the Council have any questions for Mr. Reinders? If not, thank you for the report. This will be deferred to committee for review.*

Franchise Renewal Information

The average time to renew a utility franchise agreement in Iowa is two to three months. The official legal process to renew a franchise ordinance may require three to five months.

MidAmerican Energy Company generally initiates the franchise renewal process with a city from three months up to 18 months prior to the expiration of a utility franchise.

The renewal process proceeds as follows:

- Initial presentation of the franchise ordinance(s) by the company and/or city staff to the city council.
- The proposed ordinance(s) are reviewed with the council.
- The process required to renew a franchise is explained.
- Council questions are answered.
- The council may set the date for a public hearing at this council meeting unless, the council suggests modifications to the franchise language. This could result in additional negotiations or additional city council consideration before setting the date for a public hearing.
- A public hearing is held.
- Council considers and approves the franchise ordinance(s). This may take three city council meetings.
- Mayor signs the ordinances.
- MidAmerican sends its written acceptance of the franchise ordinance(s) to the city.
- The city publishes the ordinance(s). The date of publication is the effective date of the franchise ordinance(s).

Public Hearing Requirement

1. A city council passes a resolution setting date for a public hearing on granting the franchise
2. Notice of Public Hearing must be published no more than 20 nor less than four days prior to the public hearing notifying the public of the pending hearing.
3. Mayor conducts the public hearing; a public hearing is normally held prior to a council meeting or during the council meeting at the time specified in the Notice of Public Hearing. A city council cannot give final passage of the ordinance until a public hearing on the matter has been held.

4. A council can adopt the franchise ordinance at the same meeting at which the public hearing is held.

Adopting an ordinance

1. Iowa law requires that an ordinance be read and approved at three separate city council meetings.
2. The Code of Iowa contains language that allows a city council to waive the statutory requirement that an ordinance be passed and adopted at two city council meetings prior to the meeting at which it receives final passage. The motion to waive prior consideration to pass requires a favorable vote of 75 percent of the entire city council, not just the council members present at the council meeting

The majority of city councils waive the statutory requirement; however several councils have a second reading and then waive the statutory requirement. Finally, there are a few councils that do read all ordinances at three separate council meetings.

Effective Date

1. An ordinance becomes effective on the date it is published or if an effective date is stipulated in the ordinance; it becomes effective upon the date stipulated.
 - a. The mayor must sign the ordinance. If the mayor does not sign the ordinance it still must be published but cannot become effective for at least 14 days following council action to pass the ordinance.
2. The Code of Iowa and the MidAmerican franchise ordinances require the Company to file a written acceptance of the franchise ordinance with the city.

AN ORDINANCE GRANTING TO MIDAMERICAN ENERGY COMPANY, ITS SUCCESSORS AND ASSIGNS, THE RIGHT AND NON-EXCLUSIVE FRANCHISE TO ACQUIRE, CONSTRUCT, ERECT, MAINTAIN AND OPERATE IN THE CITY OF VAN METER, IOWA, AN **ELECTRIC SYSTEM** AND COMMUNICATIONS FACILITIES AND TO FURNISH AND SELL ELECTRIC ENERGY TO THE CITY AND ITS INHABITANTS AND AUTHORIZING THE CITY TO COLLECT FRANCHISE FEES FOR A PERIOD OF 25 YEARS.

BE IT ENACTED by the City Council of the City of Van Meter, Iowa:

Section 1. There is hereby granted to MidAmerican Energy Company, an Iowa corporation, (hereinafter called the “Company,”) and its successors and assigns, the right and non-exclusive franchise to acquire, construct, erect, maintain and operate in the City of Van Meter, Iowa, (hereinafter called the “City,”) a system for the transmission and distribution of electric energy and communications signals along, under, over and upon the streets, avenues, alleys and public places to serve customers within and without the City, and to furnish and sell electric energy to the City and its inhabitants. For the term of this franchise, the Company is granted the right of eminent domain, the exercise of which is subject to City Council approval upon application by the Company. This franchise shall be effective for a twenty-five (25) year period from and after the effective date of this ordinance.

Section 2. The rights and privileges hereby granted are subject to the restrictions and limitations of Chapter 364 of the Code of Iowa 2015 or as subsequently amended or changed.

Section 3. The Company shall have the right to erect all necessary poles and to place thereon the necessary wires, fixtures and accessories as well as excavate and bury conductors for the distribution of electric energy and communications signals in and through the City, but all said conduits and poles shall be placed as not to unreasonably interfere with any above and below-ground utility services or facilities which have been or may hereafter be located by or under authority of the City.

Section 4. The Company is authorized and empowered to prune or remove at Company expense any trees or vegetation extending into any street, alley or public grounds to maintain electric reliability, safety, to restore utility service and to prevent inference with the wires and facilities of the Company. Any such pruning and removal shall be done in accordance with current nationally accepted safety and utility industry standards and federal and state law, rules and regulations.

Section 5. The Company shall, excluding facilities located in private easements (whether titled in Company exclusively or in Company and other entities), in accordance with Iowa law including Company’s tariff on file with and made effective by the Iowa Utilities Board as may subsequently be amended (“Tariff”), at its cost and expense, locate and relocate its existing facilities or equipment located in, on, over or under the right-

of-way of any public street or alley in the City in such a manner as the City may reasonably require for the purposes of facilitating the construction, reconstruction, maintenance or repair of the street or alley of such street or alley. The City and the Company shall work together to develop a suitable alternative route or construction method so as to eliminate or minimize the cost and expense to the company of relocation of company installations. The City shall be responsible for surveying and staking the right-of-way for City projects that require the Company to relocate Company facilities. If requested, the City shall provide, at no cost to the Company, copies of the relocation plan and profile and cross section drawings. If tree removals must be completed by the City as part of the City's project and are necessary whether or not utility facilities must be relocated, the City at its own cost shall be responsible for said removals. If the timing of the tree removals does not coincide with the Company facilities relocation schedule and the Company must remove trees that are included in the City's portion of the project, the City shall either remove the trees or reimburse the Company for the expenses incurred to remove said trees. If project funds from a source other than the City are available to pay for the relocation of utility facilities, the City may attempt to secure said funds and provide them to the Company to compensate the Company for the costs of relocation.

Section 6. In making excavations in any public right-of-way and other public places for the installation, maintenance or repair of conductor, conduits or the erection of poles and wires or other appliances, the Company shall not unreasonably obstruct the use of the streets or public places, and shall restore the surface to the condition as existed prior to the Company work. The Company shall not be required to restore or modify public right of way, sidewalks or other areas in or adjacent to the Company project to a condition superior to its immediate previously existing condition or to a condition required for the City to comply with city, state or federal rules, regulations or law. Company agrees any replacement of road surface shall conform to current City code regarding its depth and composition.

Section 7. Vacating a street, avenue, alley, public ground or public right-of-way shall not deprive the Company of its right to operate and maintain existing facilities on, below, above, or beneath the vacated property. Prior to the City abandoning or vacating any street, avenue, alley or public ground where the Company has electric facilities in the vicinity, the City shall provide Company with not less than sixty (60) days advance notice of the city's proposed action and, upon request grant the Company a utility easement covering existing and future facilities and activities. If the City fails to grant the Company a utility easement for said facilities prior to abandoning or vacating a street, avenue, alley or public ground, the City shall at its cost and expense obtain easements for existing Company facilities.

Section 8. The Company shall not be required to relocate, at its cost and expense, Company facilities in the public right of way that have been relocated at Company expense at the direction of the City in the previous ten (10) years.

Section 9. Pursuant to relocation of Company facilities as may be required by Sections 3, 5, 6, 7 and 8, if the City orders or requests the Company to relocate its existing facilities or equipment in order to facilitate the project of a commercial or private developer or other non-public entity, the City shall reimburse or the City shall require the developer or non-public entity to reimburse the Company for the cost of such relocation as a precondition to relocation of its existing facilities or equipment. The Company shall not be required to relocate in order to facilitate such private project at its expense.

Section 10. The Company shall indemnify and save harmless the City from any and all claims, suits, losses, damages, costs or expenses, on account of injury or damage to any person or property, to the extent caused or occasioned by the Company's negligence in construction, reconstruction, excavation, operation or maintenance of the electric facilities authorized by this franchise; provided, however, that the Company shall not be obligated to defend, indemnify and save harmless the City for any costs or damages to the extent arising from the negligence of the City, its officers, employees or agents.

Section 10. Upon reasonable request, the Company shall provide the City, on a project specific basis, information indicating the horizontal location, relative to boundaries of the right of way, of all equipment which it owns or over which it has control that is located in the public right of way, including documents, maps and other information in paper or electronic or other forms ("Information"). The Company and City recognize the Information may in whole or part be considered a confidential record under state or federal law or both. Upon receipt of a request from a third party for information concerning information about the Company's facilities within the City, the City will promptly submit same to Company. If the Company believes any of the information requested constitutes a trade secret which may otherwise be protected from public disclosure by state or federal law, or otherwise exempt from disclosure under the provisions of the Freedom of Information Act, the Federal Energy Regulatory Commission Critical Energy Infrastructure requirements pursuant to 18 CFR 388.112 and 388.113, or Chapter 22 of the Code of Iowa, as such statutes and regulations may be amended from time to time, then the Company shall provide the City with a written explanation of the basis for such assertion of confidentiality or exemption from disclosure within ten (10) days.

Section 12. The Company shall construct, operate and maintain its facilities in accordance with the applicable regulations of the Iowa Utilities Board or its successors and Iowa law.

Section 13. During the term of this franchise, the Company shall furnish electric energy in the quantity and quality consistent with and in accordance with the applicable regulations of the Iowa Utilities Board, the Company's tariff and made effective by the Iowa Utilities Board or its successors and Iowa law.

Section 14. There is hereby imposed upon the customers a franchise fee of ____ (%) percent upon the gross receipts, minus uncollectible accounts, generated from sales of electricity and distribution service, pursuant to the Tariff, by the Company to City. The franchise fee shall be remitted by the Company to the City

on or before the last business day of the calendar quarter following the close of the calendar quarter in which the franchise fee is charged

A. The City agrees to modify the level of franchise fees imposed only once in any 24-month period. Any such ordinance exempting classes of customers, increasing, decreasing, modifying or eliminating the franchise fee shall become effective, and billings reflecting the change shall commence on an agreed upon date which is not less than sixty (60) days following written notice to the Company by certified mail. The Company shall not be required to implement such new ordinance unless and until it determines that it has received appropriate official documentation of final action by the city council.

B. The City recognizes the administrative burden collecting franchise fees imposes upon the Company and the Company requires lead time to commence collecting said franchise fees. The Company will commence collecting franchise fees on or before the first Company billing cycle of the first calendar month following ninety (90) days of receipt of information required of the City to implement the franchise fee, including the City's documentation of customer classes subject to or exempted from City-imposed franchise fee. The City shall provide the information and data required in a form and format acceptable to the Company. The Company will, if requested by the City, provide the City with a list of premises considered by the Company to be within the corporate limits of the City.

C. The City shall be solely responsible for identifying customer classes subject to or exempt from paying the City imposed franchise fee. The City shall be solely responsible for notifying Company of its corporate limits, including, over time, annexations or other alterations thereto, and customer classes that it wishes to subject to, or to the extent permitted by law, exempt from paying the franchise fee. The City shall provide to the Company, by certified mail, copies of annexation ordinances in a timely manner to ensure appropriate franchise fee collection from customers within the corporate limits of the City. The Company shall have no obligation to collect franchise fees from customers in annexed areas until and unless such ordinances have been provided to the Company by certified mail. The Company shall commence collecting franchise fees in the annexed areas no sooner than sixty (60) days after receiving annexation ordinances from the City.

D. The City shall indemnify the Company from claims of any nature arising out of or related to the imposition and collection of the franchise fee. In addition, the Company shall not be liable for collecting franchise fees from any customer originally or subsequently identified, or incorrectly identified, by the City as being subject to the franchise fee or being subject to a different level of franchise fees or being exempt from the imposition of franchise fees.

E. The Company shall remit franchise fee revenues to the City no more frequently than on or before the last business day of the month following each quarter as follows.

- January, February and March

- April, May and June
- July, August and September, and
- October, November and December

The Company shall provide City with notice at least thirty (30) days in advance of any changes made in this collection schedule, including any alterations in the calendar quarters or any other changes in the remittance periods.

F. The City recognizes that the costs of franchise fee administration are not charged directly to the City and agrees it shall, if required by the Company, reimburse the Company for any initial or ongoing costs incurred by the Company in collecting franchise fees that Company in its sole opinion deems to be in excess of typical costs of franchise fee administration.

G. The Company shall not, under any circumstances be required to return or refund any franchise fees that have been collected from City customers and remitted to the City. In the event the Company is required to provide data or information in defense of the City's imposition of franchise fees or the Company is required to assist the City in identifying customers or calculating any franchise fee refunds for groups of or individual customers the City shall reimburse the Company for the expenses incurred by the Company to provide such data or information.

H. The obligation to collect and remit the fee imposed by this ordinance is modified or repealed if:

1. Any other person is authorized to sell electricity at retail to City consumers and the City imposes a franchise fee or its lawful equivalent at zero or a lesser rate than provided in this ordinance, in which case the obligation of Company to collect and remit franchise fee shall be modified to zero or the lesser rate;
2. The City adds additional territory by annexation or consolidation and is unable or unwilling to impose the franchise fee upon all persons selling electricity at retail to consumers within the additional territory, in which case the franchise fee imposed on the revenue from sales by Company in the additional territory shall be zero or equal to that of the lowest fee being paid by any other retail seller of electricity within the City; or
3. Legislation is enacted by the Iowa General Assembly or the Supreme Court of Iowa issues a final ruling regarding franchise fees or the Iowa Utilities Board issues a final nonappealable order (collectively, "final franchise fee action") that modifies, but does not repeal, the ability of the City to impose a franchise fee or the ability of Company to collect from City customers and remit franchise fees to City. Within 60 days of final franchise fee action, the City shall notify Company and the parties shall meet to determine whether this ordinance can be revised, and, if so, how to revise the franchise fee on a continuing basis to meet revised legal requirements. After final franchise fee action and until passage by the City of revisions to the franchise fee ordinance, Company may temporarily discontinue collection and remittance of the franchise fee if in its sole opinion it believes it is required to do so in order to comply with revised legal requirements.

The other provisions of this ordinance to the contrary notwithstanding, the Company shall be completely relieved of its obligation to collect and remit to the City the franchise fee as, effective as the date specified below with no liability therefore under each of any of the following circumstances as determined to exist in the sole discretion of Company:

1. Any of the imposition, collection or remittance of a franchise fee is ruled to be unlawful by the Supreme Court of Iowa, effective as of the date of such ruling or as may be specified by that Court.
2. The Iowa General Assembly enacts legislation making imposition, collection or remittance of a franchise fee unlawful, effective as of the date lawfully specified by the General Assembly.
3. The Iowa Utilities Board, or its successor agency, denies the Company the right to impose, collect or remit a franchise fee provided such denial is affirmed by the Supreme Court of Iowa, effective as of the date of the final agency order from which the appeal is taken.

Section 15. The City shall not, pursuant to Chapter 480A.6 of the Code of Iowa, impose or charge right of way management fees upon the Company or fees for permits for Company construction, maintenance, repairs, excavation, pavement cutting or inspections of Company work sites and projects or related matters.

Section 16. Either City or Company (“party”) may terminate this franchise if the other party shall be materially in breach of its provisions. Upon the occurrence of a material breach, the non-breaching party shall provide the breaching party with notification by certified mail specifying the alleged breach. The breaching party shall have sixty (60) days to cure the breach, unless it notifies the non-breaching party, and the parties agree upon a longer period for cure. If the breach is not cured within the cure period, the non-breaching party may terminate this franchise. A party shall not be considered to be in breach of this franchise if it has operated in compliance with state or federal law. A Party shall not be considered to have breached this franchise if the alleged breach is the result of the actions of a third party or the other party.

Section 17. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section 18. This ordinance and the rights and privileges herein granted shall become effective and binding upon its approval and passage in accordance with Iowa law and the written acceptance by the Company. The City shall provide Company with an original signed and sealed copy of this ordinance within 10-days of its final passage. The Company shall, within thirty (30) days after the City Council approval of this ordinance, file in the office of the clerk of the City, its acceptance in writing of all the terms and provisions of this ordinance. Following City Council approval, this ordinance shall be published in accordance with the Code of Iowa. The effective date of this ordinance shall be the date of the Company’s acceptance. In the event that the Company does not file its written acceptance of this ordinance within thirty (30) days after its approval by the City Council, this ordinance shall be void and of no effect.

Section 28. Upon the effective date of this ordinance, all prior electric franchises granted to the Company to furnish electric service to the City and its inhabitants are hereby repealed and all other ordinances or parts of ordinances in conflict herewith are also hereby repealed.

PASSED AND APPROVED this ____ day of _____, 2015.

CITY OF VAN METER, IOWA

By: _____
Mayor/Mayor Pro Tem

ATTEST:

City Administrator

(OFFICIAL SEAL)

I, Jake Anderson, City Administrator of the City of Van Meter, Iowa, hereby certify that the above and foregoing is a true copy of Ordinance No. _____, passed by the City Council of said City at a meeting held _____, 2015, and signed by the mayor _____, 2015, and published/posted as provided by law on _____, 2015.

City Administrator

(OFFICIAL SEAL)

MidAmerican Requirements and Information for Cities Imposing Franchise Fees

A city must have or enter into a franchise agreement with MidAmerican Energy Company that authorizes the collection of franchise fees.

Some cities have franchise agreement with the company authorizing franchise fees; the majority do not.

A city must document to the company's satisfaction that any ordinance imposing franchise fees was lawfully adopted. A city must publish a revenue purpose statement in accordance with Chapter 364.2 and Chapter 362.3 of the Code of Iowa. MidAmerican Energy requires a copy of the revenue purpose statement and an affidavit of publication or a Clerk's Certificate certifying that the revenue purpose statement was posted in accordance with Iowa law.

The adopting of a franchise ordinance requires the city council to conduct a public hearing. The Code of Iowa requires a franchise ordinance to be valid and MidAmerican Energy must accept the franchise ordinance in writing.

MidAmerican Energy will begin imposing franchise fees on its customers no sooner than 90 after receiving all documentation as required by the company. A city will be required to identify customers subject to and/or exempted by the city from paying franchise fees.

A city must agree to indemnify the company from all claims relating to the incorrect imposition of franchise fees because of information provided by the city to the company.

Steps required to renew an electric or natural gas franchise and / or impose franchise fees if a new franchise agreement is required.

- If a franchise is up for "normal" renewal, staff sets up a meeting with the city council in the impacted community to begin the renewal process – which generally takes two-to-three months to complete.
- Staff and city staff/city attorney work with utility to create a new franchise ordinance.
- Council is presented with new or amended franchise ordinance.
- Council sets date for public hearing.
- City prepares and publishes Revenue Purpose Statement.

REVENUE PURPOSE STATEMENT

Pursuant to the provisions of Section 364.2, subsection (4)(f) of the Code of Iowa, the City of _____ hereby establishes the following purposes allowed under Iowa Code Section 384.3A, subsection (3)(e), (f) and (g) for which franchise fee revenues from its natural gas and electric franchises with MidAmerican Energy may be used or expended, said purposes which may be narrowed after public hearing: Public safety, including the equipping of fire, police, emergency services, sanitation, street, and civil defense departments; the establishment, construction, reconstruction, repair, equipping, remodeling, and extensions of public works, public utilities, and public transportation systems; and the construction, reconstruction, or repair of streets, highways, bridges, sidewalks, pedestrian underpasses and overpasses, street lighting fixtures, and public grounds, and the acquisition of real estate needed for such purposes.

- Council approves new franchise ordinance, the ordinance is to be considered and voted on at three separate council meetings. A city council may waive some of the readings and considerations of the franchise ordinance.
- The city must publish the new ordinance in accordance with Iowa law.
- A utility company must accept the franchise ordinance in writing for it to be effective.
- After all the items listed above are completed, it will be a minimum of 90 days before MidAmerican Energy will begin collecting franchise fees.
- During the 90 days, the city must identify customers subject to and classes of customers exempt from franchise fees.
- MidAmerican Energy files IUB required revised tariff with the Iowa Utilities Board.

MidAmerican Energy shall provide a city with an estimate of the annual revenue that may be generated for the city from a 1% franchise fee. The company will not disclose the names of any individual customers. If a city requires additional information, the city shall be billed for the information.

(Van Meter)

MidAmerican Energy records would indicate the following estimated gross revenue amounts:

1 % franchise fee:

Residential	-	\$3,500 (electric)	\$2,000 (natural gas)
Non-residential	-	\$ 500	\$ 200

Total	\$4,000	\$2,200	Grand Total	\$6,200
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2 % franchise fee:

Residential	-	\$7,000	\$4,000
Non-residential	-	\$1,000	\$ 400

Total	\$8,000	\$4,400	Grand Total	\$12,400
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3 % franchise fee:

Residential	-	\$10,500	\$6,000
Non-residential	-	\$ 1,500	\$ 600

Total	\$12,000	\$6,600	Grand Total	\$18,600
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4 % franchise fee:

Residential	-	\$14,000	\$8,000
Non-residential	-	\$ 2,000	\$ 800

Total	\$16,000	\$8,800	Grand Total	\$24,800
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5 % franchise fee:

Residential	-	\$17,500	\$10,000
Non-residential	-	\$ 2,500	\$ 1,000

Total	\$20,000	\$11,000	Grand Total	\$31,000
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Agenda Item #7 - Public Hearing and Action on a proposed budget for FYE 2016.

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Would staff please review the proposed budget.*

Staff: *Gives Review.*

Mayor: *At this time I will recognize members of the public who have signed in and wish to address the City Council relevant to the proposed Budget. Once given the floor you will have a maximum of three minutes to read your statement into the record.*

Mayor: *Does the City Council wish to discuss the proposal further? If not, I would entertain a motion to approve the budget as it has been presented to us.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lacy ____; Stump ____; Tweed ____; Sacker ____; Peterson ____;*

Mayor: *The budget is adopted. Thank you.*

Adoption of Budget and Certification of City Taxes

25-239

FISCAL YEAR BEGINNING JULY 1, 2015 - ENDING JUNE 30, 2016

The City of: Van MeterCounty Name: DALLASDate Budget Adopted: 3/9/2015

(Date) xx/xx/xx

At a meeting of the City Council, held after the public hearing as required by law, as specified above, the proposed budget was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this City. There is attached a Long Term Debt Schedule Form 703 for the debt service needs, if any.

515-996-2644

Telephone Number

Signature

County Auditor Date Stamp

January 1, 2014 Property Valuations

Last Official Census

Regular

2a

24,451,232

2b

22,979,295

1,016

DEBT SERVICE

3a

34,889,558

3b

33,417,621

Ag Land

4a

659,659

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General levy	5 198,055	186,132	43 8.10000
(384)		Non-Voted Other Permissible Levies			
12(8)	0.67500	Contract for use of Bridge	6	0	44 0
12(10)	0.95000	Opr & Maint publicly owned Transit	7	0	45 0
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8	0	46 0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9	0	47 0
12(13)	0.06750	Planning a Sanitary Disposal Project	10	0	48 0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11	0	49 0
12(15)	0.06750	Levee Impr. fund in special charter city	13	0	51 0
12(17)	Amt Nec	Liability, property & self insurance costs	14	50,698	52 2.20623
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462	0	465 0
(384)		Voted Other Permissible Levies			
12(1)	0.13500	Instrumental/Vocal Music Groups	15	0	53 0
12(2)	0.81000	Memorial Building	16	0	54 0
12(3)	0.13500	Symphony Orchestra	17	0	55 0
12(4)	0.27000	Cultural & Scientific Facilities	18	0	56 0
12(5)	As Voted	County Bridge	19	0	57 0
12(6)	1.35000	Missi or Missouri River Bridge Const.	20	0	58 0
12(9)	0.03375	Aid to a Transit Company	21	0	59 0
12(16)	0.20500	Maintain Institution received by gift/devise	22	0	60 0
12(18)	1.00000	City Emergency Medical District	463	0	466 0
12(20)	0.27000	Support Public Library	23	0	61 0
28E.22	1.50000	Unified Law Enforcement	24	0	62 0
Total General Fund Regular Levies (5 thru 24)			25 252,000	236,830	
384.1	3.00375	Ag Land	26 1,981	1,981	63 3.00375
Total General Fund Tax Levies (25 + 26)			27 253,981	238,811	Do Not Add
Special Revenue Levies					
384.8	0.27000	Emergency (if general fund at levy limit)	28 6,602	6,204	64 0.27000
384.6	Amt Nec	Police & Fire Retirement	29	0	0
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30 22,517	21,161	0.92089
Rules	Amt Nec	Other Employee Benefits	31 35,325	33,198	1.44471
Total Employee Benefit Levies (29,30,31)			32 57,842	54,359	65 2.36560
Sub Total Special Revenue Levies (28+32)			33 64,444	60,563	
Valuation					
386	As Req	With Gas & Elec Without Gas & Elec			
SSMID 1	(A)	(B)	34	0	66 0
SSMID 2	(A)	(B)	35	0	67 0
SSMID 3	(A)	(B)	36	0	68 0
SSMID 4	(A)	(B)	37	0	69 0
SSMID 5	(A)	(B)	555	0	565 0
SSMID 6	(A)	(B)	556	0	566 0
SSMID 7	(A)	(B)	1177	0	0
Total SSMID			38 0	0	Do Not Add
Total Special Revenue Levies			39 64,444	60,563	
384.4	Amt Nec	Debt Service Levy 76.10(6)	40 86,110	82,477	70 2.46807
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41	0	71 0
Total Property Taxes (27+39+40+41)			42 404,535	381,851	72 15.40990

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, and notarized, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.

(County Auditor)

CHECK CITY VALUATIONS
Taxable Valuations By Class By Levy Authority

Commercial & Industrial Replacement Claim Estimation

This sheet has been designed to allow each city to estimate the amount of property tax reimbursement that will be received from the State for each fund.

The City of Van Meter

		(A) Commercial - Non-TIF	(B) Commerical - TIF	(C) Industrial - Non-TIF	(D) Industrial - TIF
1	Taxable	3,605,256	0	114,570	0
2	Assessed	4,005,840	0	127,300	0

REPLACEMENT \$		FILLS TO:
3	General Fund	\$4,260 REVENUES, LINE 18, COL (C)
4	Special Fund	\$1,089 REVENUES, LINE 18, COL (D)
5	Debt Fund	\$1,020 REVENUES, LINE 18, COL (F)
6	Capital Reserve Fund	\$0 REVENUES, LINE 18, COL (G)

* Please input the amount of revenue being received from State of Iowa sources in the form of grants or reimbursements below.
Separate the revenues by fund receiving the money. The information below will flow to REVENUES line 18.

	(A) General	(B) Special Revenue	(C) TIF Sp. Revenue	(D) Debt Service	(E) Capital Projects	(F) Proprietary
Other State Grants & Reimbursements	18	\$0	\$0	\$0	\$0	\$0

Amount of Backfill to Remove from Request	
General Fund	4,249
Special Fund	1,071
Debt Service	1,008
Cap Res Fund	0

Enter the totals from the lines of COLUMN A
on the CERT tab before changing requests.

GENERAL FUND	
Line 27	\$4,209
	\$258,241
	-\$254,032

SPECIAL FUND	
Line 33	\$1,089
	\$65,533
	-\$64,444

DEBT SERVICE	
Line 40	\$1,020
	\$87,130
	-\$86,110

CAPITAL RESERVE	
Line 41	\$0
	\$0
	\$0

Commercial & Industrial Replacement Claim Estimation

For SSMIDs

The City of Van Meter

SSMID 1		(A) Commercial - Reg	(B) Industrial - Reg	Replacement \$
1	Taxable			
2	Assessed			\$0

REPLACEMENT \$		
1	Special Fund	\$0

SSMID 2		(A) Commercial - Reg	(B) Industrial - Reg	Replacement \$
1	Taxable			
2	Assessed			\$0

SSMID 3		(A) Commercial - Reg	(B) Industrial - Reg	Replacement \$
1	Taxable			
2	Assessed			\$0

SSMID 4		(A) Commercial - Reg	(B) Industrial - Reg	Replacement \$
1	Taxable			
2	Assessed			\$0

SSMID 5		(A) Commercial - Reg	(B) Industrial - Reg	Replacement \$
1	Taxable			
2	Assessed			\$0

SSMID 6		(A) Commercial - Reg	(B) Industrial - Reg	Replacement \$
1	Taxable			
2	Assessed			\$0

SSMID 7		(A) Commercial - Reg	(B) Industrial - Reg	Replacement \$
1	Taxable			
2	Assessed			\$0

Fund Balance Worksheet for City of

Van Meter

(1) *Annual Report FY 2014			General (A)	Special Rev (B)	TIF Special Rev (C)	Debt Serv (D)	Capt Proj (E)	Permanent (G)	Total Government (H)	Proprietary (I)	Grand Total (J)
Beginning Fund Balance July 1 (pg 5, line 134) *	1		108,802	365,255	270,331	-29,367	-18,544	11,900	708,377	193,434	901,811
Actual Revenues Except Beg Bal (pg 5, line 132) *	2		494,171	1,025,037	213,349	618,536	140,159	3,000	2,494,252	400,039	2,894,291
Actual Expenditures Except End Bal (pg 12, line 259) *	3		455,000	852,370	242,489	590,200	121,686	0	2,261,745	464,872	2,726,617
Ending Fund Balance June 30 (pg 12, line 261) *	4		147,973	537,922	241,191	-1,031	-71	14,900	940,884	128,601	1,069,485
(2) ** Re-Estimated FY 2015			General	Spec Rev	TIF Special Rev	Debt Serv	Capt Proj	Permanent	Tot Govt	Proprietary	Grand Total
Beginning Fund Balance	5		147,973	537,922	241,191	-1,031	-71	14,900	940,884	128,601	1,069,485
Re-Est Revenues	6		406,364	254,393	170,511	114,254	71	0	945,593	306,750	1,252,343
Re-Est Expenditures	7		473,013	390,081	107,694	110,285	0	0	1,081,073	303,346	1,384,419
Ending Fund Balance	8		81,324	402,234	304,008	2,938	0	14,900	805,404	132,005	937,409
(3) ** Budget FY 2016			General	Spec Rev	TIF Special Rev	Debt Serv	Capt Proj	Permanent	Tot Govt	Proprietary	Grand Total
Beginning Fund Balance	9		81,324	402,234	304,008	2,938	0	14,900	805,404	132,005	937,409
Revenues	10		496,151	231,161	170,511	115,116	0	0	1,012,939	330,750	1,343,689
Expenditures	11		490,975	390,010	107,694	110,285	0	0	1,098,964	337,533	1,436,497
Ending Fund Balance	12		86,500	243,385	366,825	7,769	0	14,900	719,379	125,222	844,601

* The figures in section (1) are taken from FORM F-66(IA-2) STATE OF IOWA FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30,

2014

** The remaining two sections are filled in by the software once ALL worksheets are completed.

CITY OF Van Meter

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer.

Input the amount of General Fund Levy request to be used

	Request with Utility Replacement (A)	Property Taxes Levied (B)
1 Portion of General Fund Levy Used for Emerg. Mgmt. Comm.	<div>0</div>	<div>0</div>
2 Support of a Local Emerg.Mgmt.Comm.	0	0
3 TOTAL FOR FISCAL YEAR 2014	0	0

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

RE-ESTIMATED Fiscal Year Ending

2015

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUE (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2015 (J)	ACTUAL 2014 (K)
PUBLIC SAFETY										
Police Department/Crime Prevention	1	73,270	15,414						88,684	100,708
Jail	2								0	0
Emergency Management	3	25,000							25,000	251
Flood Control	4	0							0	0
Fire Department	5	39,850	1,400						41,250	35,683
Ambulance	6	7,600	550						8,150	6,769
Building Inspections	7								0	0
Miscellaneous Protective Services	8								0	0
Animal Control	9	150							150	0
Other Public Safety	10	0							0	0
TOTAL (lines 1 - 10)	11	145,870	17,364	0			0		163,234	143,411
PUBLIC WORKS										
Roads, Bridges, & Sidewalks	12	55,421	160,049						215,470	288,848
Parking - Meter and Off-Street	13	0							0	0
Street Lighting	14	2,300							2,300	2,783
Traffic Control and Safety	15	0							0	0
Snow Removal	16	0							0	40
Highway Engineering	17								0	0
Street Cleaning	18								0	0
Airport (if not Enterprise)	19								0	0
Garbage (if not Enterprise)	20	65,855							65,855	70,908
Other Public Works	21								0	0
TOTAL (lines 12 - 21)	22	123,576	160,049	0			0		283,625	362,579
HEALTH & SOCIAL SERVICES										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27	0							0	0
Community Mental Health	28								0	0
Other Health and Social Services	29								0	0
TOTAL (lines 23 - 29)	30	0	0	0			0		0	0
CULTURE & RECREATION										
Library Services	31	7,050	68,183						75,233	95,073
Museum, Band and Theater	32								0	0
Parks	33	1,150	0						1,150	14,616
Recreation	34	0	62,500						62,500	245,682
Cemetery	35	7,300	1,352						8,652	373
Community Center, Zoo, & Marina	36								0	0
Other Culture and Recreation	37	0							0	24,414
TOTAL (lines 31 - 37)	38	15,500	132,035	0			0		147,535	380,158

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2

		RE-ESTIMATED				Fiscal Year Ending		2015		Fiscal Years	
GOVERNMENT ACTIVITIES CONT.		GENERAL	SPECIAL	TIF	DEBT	CAPITAL	PERMANENT	PROPRIETARY	RE-ESTIMATED	ACTUAL	
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	2015	2014	
		(J)	(K)								
COMMUNITY & ECONOMIC DEVELOPMENT											
Community Beautification	39	0							0	0	
Economic Development	40	4,532	0	79,708					84,240	277,101	
Housing and Urban Renewal	41		0						0	0	
Planning & Zoning	42	0							0	0	
Other Com & Econ Development	43								0	150	
	44										
TOTAL (lines 39 - 44)	45	4,532	0	79,708				0	84,240	277,251	
GENERAL GOVERNMENT											
Mayor, Council, & City Manager	46	12,580	1,075							13,655	15,084
Clerk, Treasurer, & Finance Adm.	47	52,855	4,789						57,644	63,298	
Elections	48	2,500							2,500	1,502	
Legal Services & City Attorney	49	33,500							33,500	39,943	
City Hall & General Buildings	50	20,150	50						20,200	13,679	
Tort Liability	51	0							0	3,312	
Other General Government	52								0	0	
TOTAL (lines 46 - 52)	53	121,585	5,914	0			0		127,499	136,818	
DEBT SERVICE					110,285				110,285	590,200	
Gov Capital Projects	55					0			0	121,686	
TIF Capital Projects	56								0	0	
TOTAL CAPITAL PROJECTS		0	0	0		0	0		0	121,686	
TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)		411,063	315,362	79,708	110,285	0	0		916,418	2,012,103	
BUSINESS TYPE ACTIVITIES											
Proprietary: Enterprise & Budgeted ISF											
Water Utility	59								148,554	148,554	152,110
Sewer Utility	60								144,792	144,792	312,762
Electric Utility	61									0	0
Gas Utility	62									0	0
Airport	63									0	0
Landfill/Garbage	64									0	0
Transit	65									0	0
Cable TV, Internet & Telephone	66									0	0
Housing Authority	67									0	0
Storm Water Utility	68									0	0
Other Business Type (city hosp., ISF, parking, etc.)	69									0	0
Enterprise DEBT SERVICE	70									0	0
Enterprise CAPITAL PROJECTS	71									0	0
Enterprise TIF CAPITAL PROJECTS	72									0	0
TOTAL BUSINESS TYPE EXPENDITURES (lines 56 - 68)								293,346	293,346	464,872	
TOTAL ALL EXPENDITURES (lines 58+74)		411,063	315,362	79,708	110,285	0	0	293,346	1,209,764	2,476,975	
Regular Transfers Out	75	61,950	74,719		0	0	0	10,000	146,669	172,632	
Internal TIF Loan Transfers Out	76			27,986					27,986	77,010	
Total ALL Transfers Out	77	61,950	74,719	27,986	0	0	0	10,000	174,655	249,642	
Total Expenditures and Other Fin Uses (lines 73+74)		473,013	390,081	107,694	110,285	0	0	303,346	1,384,419	2,726,617	
Ending Fund Balance June 30		81,324	402,234	304,008	2,938	0	14,900	132,005	937,409	1,069,485	

THE USE OF THE CONTINUING APPROPRIATION IS VOLUNTARY. SUCH EXPENDITURES DO NOT REQUIRE AN AMENDMENT. HOWEVER THE ORIGINAL AMOUNT OF THE CAPITAL PROJECT MUST HAVE APPEARED ON A PREVIOUS YEAR'S BUDGET TO OBTAIN THE SPENDING AUTHORITY. THE CONTINUING APPROPRIATION CAN NOT BE FOR A YEAR PRIOR TO THE ACTUAL YEAR. CONTINUING APPROPRIATIONS END WITH THE ACTUAL YEAR. SEE INSTRUCTIONS.

RE-ESTIMATED REVENUES DETAIL

RE-ESTIMATED Fiscal Year Ending

2015

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2015 (J)	ACTUAL 2014 (K)
REVENUES & OTHER FINANCING SOURCES										
Taxes Levied on Property	1	225,596	88,765		86,268	0			400,629	420,233
Less: Uncollected Property Taxes - Levy Year	2								0	0
Net Current Property Taxes (line 1 minus line 2)	3	225,596	88,765		86,268	0			400,629	420,233
Delinquent Property Taxes	4								0	0
TIF Revenues	5			170,511					170,511	197,761
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6	0	0		0				0	0
Utility franchise tax (Iowa Code Chapter 364.2)	7								0	0
Parimutuel wager tax	8								0	0
Gaming wager tax	9								0	0
Mobile Home Taxes	10								0	0
Hotel/Motel Taxes	11								0	0
Other Local Option Taxes	12								0	90,412
Subtotal - Other City Taxes (lines 6 thru 12)	13	0	0		0	0			0	90,412
Licenses & Permits	14	8,800	0					24,000	32,800	12,779
Use of Money & Property	15	1,000	0		0				1,000	5,374
Intergovernmental:										
Federal Grants & Reimbursements	16		0						0	0
Road Use Taxes	17		83,000						83,000	101,451
Other State Grants & Reimbursements	18	0	0		0	0			0	136,027
Local Grants & Reimbursements	19	41,858	680						42,538	50,092
Subtotal - Intergovernmental (lines 16 thru 19)	20	41,858	83,680	0	0	0		0	125,538	287,570
Charges for Fees & Service:										
Water Utility	21							141,500	141,500	181,766
Sewer Utility	22							131,250	131,250	124,804
Electric Utility	23								0	0
Gas Utility	24								0	0
Parking	25								0	0
Airport	26								0	0
Landfill/Garbage	27	61,247							61,247	104,585
Hospital	28								0	0
Transit	29								0	0
Cable TV, Internet & Telephone	30								0	0
Housing Authority	31								0	0
Storm Water Utility	32								0	0
Other Fees & Charges for Service	33		0				0		0	73,930
Subtotal - Charges for Service (lines 21 thru 33)	34	61,247	0		0	0	0	272,750	333,997	485,085
Special Assessments	35								0	0
Miscellaneous	36	5,913	7,300				0	0	13,213	150,435
Other Financing Sources:										
Regular Operating Transfers In	37	61,950	74,648			71		10,000	146,669	172,632
Internal TIF Loan Transfers In	38			0	27,986				27,986	77,010
Subtotal ALL Operating Transfers In	39	61,950	74,648	0	27,986	71	0	10,000	174,655	249,642
Proceeds of Debt (Excluding TIF Internal Borrowing)	40		0		0			0	0	995,000
Proceeds of Capital Asset Sales	41								0	0
Subtotal-Other Financing Sources (lines 36 thru 38)	42	61,950	74,648	0	27,986	71	0	10,000	174,655	1,244,642
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	43	406,364	254,393	170,511	114,254	71	0	306,750	1,252,343	2,894,291
Beginning Fund Balance July 1	44	147,973	537,922	241,191	-1,031	-71	14,900	128,601	1,069,485	901,811
TOTAL REVENUES & BEGIN BALANCE (lines 41+42)	45	554,337	792,315	411,702	113,223	0	14,900	435,351	2,321,828	3,796,102

EXPENDITURES SCHEDULE PAGE 1

Fiscal Year Ending 2016

Fiscal Years

GOVERNMENT ACTIVITIES		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2016	RE-ESTIMATED 2015	ACTUAL 2014
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
PUBLIC SAFETY											
Police Department/Crime Prevention	1	85,635	15,414						101,049	88,684	100,708
Jail	2								0	0	0
Emergency Management	3								0	25,000	251
Flood Control	4	0							0	0	0
Fire Department	5	39,850	1,400						41,250	41,250	35,683
Ambulance	6	14,600	550						15,150	8,150	6,769
Building Inspections	7								0	0	0
Miscellaneous Protective Services	8								0	0	0
Animal Control	9	150							150	150	0
Other Public Safety	10	0							0	0	0
TOTAL (lines 1 - 10)	11	140,235	17,364				0		157,599	163,234	143,411
PUBLIC WORKS											
Roads, Bridges, & Sidewalks	12	52,415	160,049						212,464	215,470	288,848
Parking - Meter and Off-Street	13	0							0	0	0
Street Lighting	14	2,300							2,300	2,300	2,783
Traffic Control and Safety	15	0							0	0	0
Snow Removal	16	0							0	0	40
Highway Engineering	17								0	0	0
Street Cleaning	18								0	0	0
Airport (if not Enterprise)	19								0	0	0
Garbage (if not Enterprise)	20	65,855							65,855	65,855	70,908
Other Public Works	21								0	0	0
TOTAL (lines 12 - 21)	22	120,570	160,049				0		280,619	283,625	362,579
HEALTH & SOCIAL SERVICES											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27	0							0	0	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29								0	0	0
TOTAL (lines 23 - 29)	30	0	0				0		0	0	0
CULTURE & RECREATION											
Library Services	31	0	68,183						68,183	75,233	95,073
Museum, Band and Theater	32								0	0	0
Parks	33	1,150	0						1,150	1,150	14,616
Recreation	34	0	62,500						62,500	62,500	245,682
Cemetery	35	7,300	1,352						8,652	8,652	373
Community Center, Zoo, & Marina	36								0	0	0
Other Culture and Recreation	37	0							0	0	24,414
TOTAL (lines 31 - 37)	38	8,450	132,035				0		140,485	147,535	380,158

EXPENDITURES SCHEDULE PAGE 2

Fiscal Year Ending 2016

Fiscal Years

GOVERNMENT ACTIVITIES CONT.		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2016	RE-ESTIMATED 2015	ACTUAL 2014
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
COMMUNITY & ECONOMIC DEVELOPMENT											
Community Beautification	39	0							0	0	0
Economic Development	40	4,532	0	79,708					84,240	84,240	277,101
Housing and Urban Renewal	41		0						0	0	0
Planning & Zoning	42	0							0	0	0
Other Com & Econ Development	43								0	0	150
	44										
TOTAL (lines 39 - 44)	45	4,532	0	79,708			0		84,240	84,240	277,251
GENERAL GOVERNMENT											
Mayor, Council, & City Manager	46	12,580	1,075						13,655	13,655	15,084
Clerk, Treasurer, & Finance Adm.	47	76,508	4,789						81,297	57,644	63,298
Elections	48	2,500							2,500	2,500	1,502
Legal Services & City Attorney	49	33,500							33,500	33,500	39,943
City Hall & General Buildings	50	20,150	50						20,200	20,200	13,679
Tort Liability	51	0							0	0	3,312
Other General Government	52								0	0	0
TOTAL (lines 46 - 52)	53	145,238	5,914	0			0		151,152	127,499	136,818
DEBT SERVICE											
Gov Capital Projects	55				110,285				110,285	110,285	590,200
TIF Capital Projects	56					0			0	0	121,686
TOTAL CAPITAL PROJECTS	57	0	0	0		0	0		0	0	121,686
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	58	419,025	315,362	79,708	110,285	0	0		924,380	916,418	2,012,103
BUSINESS TYPE ACTIVITIES											
Proprietary: Enterprise & Budgeted ISF											
Water Utility	59							138,929	138,929	148,554	152,110
Sewer Utility	60							138,604	138,604	144,792	312,762
Electric Utility	61								0	0	0
Gas Utility	62								0	0	0
Airport	63								0	0	0
Landfill/Garbage	64								0	0	0
Transit	65								0	0	0
Cable TV, Internet & Telephone	66								0	0	0
Housing Authority	67								0	0	0
Storm Water Utility	68								0	0	0
Other Business Type (city hosp., ISF, parking, etc.)	69								0	0	0
Enterprise DEBT SERVICE	70								0	0	0
Enterprise CAPITAL PROJECTS	71								0	0	0
Enterprise TIF CAPITAL PROJECTS	72								0	0	0
TOTAL Business Type Expenditures (lines 59 - 73)	73							277,533	277,533	293,346	464,872
TOTAL ALL EXPENDITURES (lines 58+74)	74	419,025	315,362	79,708	110,285	0	0	277,533	1,201,913	1,209,764	2,476,975
Regular Transfers Out	75	71,950	74,648		0	0	0	60,000	206,598	146,669	172,632
Internal TIF Loan / Repayment Transfers Out	76			27,986					27,986	27,986	77,010
Total ALL Transfers Out	77	71,950	74,648	27,986	0	0	0	60,000	234,584	174,655	249,642
Total Expenditures & Fund Transfers Out (lines 75+78)	78	490,975	390,010	107,694	110,285	0	0	337,533	1,436,497	1,384,419	2,726,617
Ending Fund Balance June 30	79	86,500	243,385	366,825	7,769	0	14,900	125,222	844,601	937,409	1,069,485

* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms if used. SEE INSTRUCTIONS FOR USE.

CITY OF

Van Meter

Department of Management

The last two columns will fill in once
the Re-Est forms are completed

REVENUES DETAIL

Fiscal Year Ending

2016

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2016 (J)	RE-ESTIMATED 2015 (K)	ACTUAL 2014 (L)
REVENUES & OTHER FINANCING SOURCES											
Taxes Levied on Property	1	238,811	60,563		82,477	0			381,851	400,629	420,233
Less: Uncollected Property Taxes - Levy Year	2								0	0	0
Net Current Property Taxes (line 1 minus line 2)	3	238,811	60,563		82,477	0			381,851	400,629	420,233
Delinquent Property Taxes	4								0	0	0
TIF Revenues	5			170,511					170,511	170,511	197,761
Other City Taxes:											
Utility Tax Replacement Excise Taxes	6	15,170	3,881		3,633	0			22,684	0	0
Utility franchise tax (Iowa Code Chapter 364.2)	7								0	0	0
Parimutuel wager tax	8								0	0	0
Gaming wager tax	9								0	0	0
Mobile Home Taxes	10								0	0	0
Hotel/Motel Taxes	11								0	0	0
Other Local Option Taxes	12		0						0	0	90,412
Subtotal - Other City Taxes (lines 6 thru 12)	13	15,170	3,881		3,633	0			22,684	0	90,412
Licenses & Permits	14	8,800	0						8,800	32,800	12,779
Use of Money & Property	15	1,000	0		0			48,000	49,000	1,000	5,374
Intergovernmental:											
Federal Grants & Reimbursements	16		0						0	0	0
Road Use Taxes	17		83,000						83,000	83,000	101,451
Other State Grants & Reimbursements	18	4,260	1,089	0	1,020	0		0	6,369	0	136,027
Local Grants & Reimbursements	19	39,000	680						39,680	42,538	50,092
Subtotal - Intergovernmental (lines 16 thru 19)	20	43,260	84,769	0	1,020	0		0	129,049	125,538	287,570
Charges for Fees & Service:											
Water Utility	21							141,500	141,500	141,500	181,766
Sewer Utility	22							131,250	131,250	131,250	124,804
Electric Utility	23								0	0	0
Gas Utility	24								0	0	0
Parking	25								0	0	0
Airport	26								0	0	0
Landfill/Garbage	27	61,247							61,247	61,247	104,585
Hospital	28								0	0	0
Transit	29								0	0	0
Cable TV, Internet & Telephone	30								0	0	0
Housing Authority	31								0	0	0
Storm Water Utility	32								0	0	0
Other Fees & Charges for Service	33		0				0		0	0	73,930
Subtotal - Charges for Service (lines 21 thru 33)	34	61,247	0		0	0	0	272,750	333,997	333,997	485,085
Special Assessments	35								0	0	0
Miscellaneous	36	5,913	7,300				0	0	13,213	13,213	150,435
Other Financing Sources:											
Regular Operating Transfers In	37	121,950	74,648		0	0		10,000	206,598	146,669	172,632
Internal TIF Loan Transfers In	38			0	27,986				27,986	27,986	77,010
Subtotal ALL Operating Transfers In	39	121,950	74,648	0	27,986	0	0	10,000	234,584	174,655	249,642
Proceeds of Debt (Excluding TIF Internal Borrowing)	40		0		0			0	0	0	995,000
Proceeds of Capital Asset Sales	41								0	0	0
Subtotal-Other Financing Sources (lines 38 thru 40)	42	121,950	74,648	0	27,986	0	0	10,000	234,584	174,655	1,244,642
Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)	43	496,151	231,161	170,511	115,116	0	0	330,750	1,343,689	1,252,343	2,894,291
Beginning Fund Balance July 1	44	81,324	402,234	304,008	2,938	0	14,900	132,005	937,409	1,069,485	901,811
TOTAL REVENUES & BEGIN BALANCE (lines 42+43)	45	577,475	633,395	474,519	118,054	0	14,900	462,755	2,281,098	2,321,828	3,796,102

CITY OF

Van Meter

ADOPTED BUDGET SUMMARY

YEAR ENDED JUNE 30, 2016

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2016 (J)	RE-ESTIMATED 2015 (K)	ACTUAL 2014 (L)
Revenues & Other Financing Sources											
Taxes Levied on Property	1	238,811	60,563		82,477	0			381,851	400,629	420,233
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	238,811	60,563		82,477	0			381,851	400,629	420,233
Delinquent Property Taxes	4	0	0		0	0			0	0	0
TIF Revenues	5			170,511					170,511	170,511	197,761
Other City Taxes	6	15,170	3,881		3,633	0			22,684	0	90,412
Licenses & Permits	7	8,800	0					0	8,800	32,800	12,779
Use of Money and Property	8	1,000	0	0	0	0	0	48,000	49,000	1,000	5,374
Intergovernmental	9	43,260	84,769	0	1,020	0		0	129,049	125,538	287,570
Charges for Fees & Service	10	61,247	0		0	0	0	272,750	333,997	333,997	485,085
Special Assessments	11	0	0		0	0		0	0	0	0
Miscellaneous	12	5,913	7,300		0	0	0	0	13,213	13,213	150,435
Sub-Total Revenues	13	374,201	156,513	170,511	87,130	0	0	320,750	1,109,105	1,077,688	1,649,649
Other Financing Sources:											
Total Transfers In	14	121,950	74,648	0	27,986	0	0	10,000	234,584	174,655	249,642
Proceeds of Debt	15	0	0	0	0	0		0	0	0	995,000
Proceeds of Capital Asset Sales	16	0	0	0	0	0	0	0	0	0	0
Total Revenues and Other Sources	17	496,151	231,161	170,511	115,116	0	0	330,750	1,343,689	1,252,343	2,894,291
Expenditures & Other Financing Uses											
Public Safety	18	140,235	17,364	0			0		157,599	163,234	143,411
Public Works	19	120,570	160,049	0			0		280,619	283,625	362,579
Health and Social Services	20	0	0	0			0		0	0	0
Culture and Recreation	21	8,450	132,035	0			0		140,485	147,535	380,158
Community and Economic Development	22	4,532	0	79,708			0		84,240	84,240	277,251
General Government	23	145,238	5,914	0			0		151,152	127,499	136,818
Debt Service	24	0	0	0	110,285		0		110,285	110,285	590,200
Capital Projects	25	0	0	0		0	0		0	0	121,686
Total Government Activities Expenditures	26	419,025	315,362	79,708	110,285	0	0		924,380	916,418	2,012,103
Business Type Proprietary: Enterprise & ISF	27							277,533	277,533	293,346	464,872
Total Gov & Bus Type Expenditures	28	419,025	315,362	79,708	110,285	0	0	277,533	1,201,913	1,209,764	2,476,975
Total Transfers Out	29	71,950	74,648	27,986	0	0	0	60,000	234,584	174,655	249,642
Total ALL Expenditures/Fund Transfers Out	30	490,975	390,010	107,694	110,285	0	0	337,533	1,436,497	1,384,419	2,726,617
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31										
	32	5,176	-158,849	62,817	4,831	0	0	-6,783	-92,808	-132,076	167,674
Beginning Fund Balance July 1	33	81,324	402,234	304,008	2,938	0	14,900	132,005	937,409	1,069,485	901,811
Ending Fund Balance June 30	34	86,500	243,385	366,825	7,769	0	14,900	125,222	844,601	937,409	1,069,485

LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

City Name: Van MeterFiscal Year
2016

Project Name (A)	Amount of Issue (B)	Date Certified to County Auditor (C)	Principal Due FY 2016 (D)	Interest Due FY 2016 +(E)	Bond Reg/Other Fees Due FY 2016 +(F)	Total Obligation Due FY 2016 =(G)	Paid from Funds OTHER THAN Current Year Property Taxes -(H)	Amount Paid by Current Year Debt Service Levy =(I)
(1) D/S BACKFILL REVENUE								0
(2) 2008 R16 Street Improvement GO	300,000	09/02/2008	30,000	6,620	500	37,120		37,120
(3) 2011 Water Main Project GO	265,000	08/08/2011	10,000	11,000	500	21,500		21,500
(4) 2013 Reginance and Rec Complex/Site Certification	995,000	08/21/2013	65,000	29,263	500	94,763	67,273	27,490
(5)						0		0
(6)						0		0
(7)						0		0
(8)						0		0
(9)						0		0
(10)						0		0
(11)						0		0
(12)						0		0
(13)						0		0
(14)						0		0
(15)						0		0
(16)						0		0
(17)						0		0
(18)						0		0
(19)						0		0
(20)						0		0
(21)						0		0
(22)						0		0
(23)						0		0
(24)						0		0
(25)						0		0
(26)						0		0
(27)						0		0
(28)						0		0
(29)						0		0
(30)						0		0
TOTALS			105,000	46,883	1,500	153,383	67,273	86,110

CONGRATULATIONS! THE BUDGET FILE CONTAINS NO ERRORS IN THE FOUR CATEGORIES

(1) OPERATING TRANSFERS IN / OPERATING TRANSFERS OUT COMPARISONS

(2) ENDING YEAR FUND BALANCE / BEGINNING YEAR FUND BALANCE COMPARISONS

0
0

0
0

0
0

(3) AN ERROR MESSAGE APPEARS IN RED BELOW IF THE BUDGET DOES NOT CONTAIN ALL 3 YEARS OF DATA

NOTICE OF PUBLIC HEARING BUDGET ESTIMATE

FISCAL YEAR BEGINNING JULY 1, 2015 - ENDING JUNE 30, 2016

City of Van Meter, Iowa

The City Council will conduct a public hearing on the proposed Budget at 910 Main Street
on 3/9/2015 at 7:00PM
(Date) xx/xx/xx (hour)

The Budget Estimate Summary of proposed receipts and expenditures is shown below.
Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor,
City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property \$ 15.40990

The estimated tax levy rate per \$1000 valuation on Agricultural land is \$ 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

(515) 996-2644

phone number

Jake Anderson

City Clerk/Finance Officer's NAME

		Budget FY 2016	Re-estimated FY 2015	Actual FY 2014
		(a)	(b)	(c)
Revenues & Other Financing Sources				
Taxes Levied on Property	1	381,851	400,629	420,233
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	381,851	400,629	420,233
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	170,511	170,511	197,761
Other City Taxes	6	22,684	0	90,412
Licenses & Permits	7	8,800	32,800	12,779
Use of Money and Property	8	49,000	1,000	5,374
Intergovernmental	9	129,049	125,538	287,570
Charges for Fees & Service	10	333,997	333,997	485,085
Special Assessments	11	0	0	0
Miscellaneous	12	13,213	13,213	150,435
Other Financing Sources	13	0	0	995,000
Transfers In	14	234,584	174,655	249,642
Total Revenues and Other Sources	15	1,343,689	1,252,343	2,894,291
Expenditures & Other Financing Uses				
Public Safety	16	157,599	163,234	143,411
Public Works	17	280,619	283,625	362,579
Health and Social Services	18	0	0	0
Culture and Recreation	19	140,485	147,535	380,158
Community and Economic Development	20	84,240	84,240	277,251
General Government	21	151,152	127,499	136,818
Debt Service	22	110,285	110,285	590,200
Capital Projects	23	0	0	121,686
Total Government Activities Expenditures	24	924,380	916,418	2,012,103
Business Type / Enterprises	25	277,533	293,346	464,872
Total ALL Expenditures	26	1,201,913	1,209,764	2,476,975
Transfers Out	27	234,584	174,655	249,642
Total ALL Expenditures/Transfers Out	28	1,436,497	1,384,419	2,726,617
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-92,808	-132,076	167,674
Beginning Fund Balance July 1	30	937,409	1,069,485	901,811
Ending Fund Balance June 30	31	844,601	937,409	1,069,485

Agenda Item #8 -

A public hearing on a proposed Water Revenue Loan and Disbursement Agreement Anticipation Project Note

Submitted for:

Information

Recommendation:

Receive and File

Sample Language:

Mayor: *At this time I will recognize members of the public who have signed in and wish to address the City Council regarding the proposed Agreement Anticipation Project Note. Once given the floor you will have a maximum of three minutes to read your statement into the record.*

Mayor: *Thank you for your comments.*

Agenda Item #9 -

A resolution taking additional action with respect to a Water Revenue Loan and Disbursement Agreement and authorizing, approving, and securing the payment of a \$185,000 Water Revenue Loan and Disbursement Agreement Anticipation Project Note

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Would staff please present the proposed resolution.*

Staff: *Presentation.*

Mayor: *Does the City Council wish to discuss the proposal further? If not, I would entertain a motion to approve the resolution as it has been presented to us.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lacy ____; Stump ____; Tweed ____; Sacker ____; Peterson ____;*

Mayor: *The resolution is adopted. Thank you.*

UNITED STATES OF AMERICA
STATE OF IOWA
COUNTY OF DALLAS
CITY OF VAN METER

WATER REVENUE LOAN AND DISBURSEMENT AGREEMENT ANTICIPATION PROJECT NOTE
(IFA INTERIM LOAN AND DISBURSEMENT AGREEMENT)

No. 1

MAXIMUM PRINCIPAL AMOUNT: \$185,000

INTEREST RATE

PROJECT NOTE DATE

0%

March 27, 2015

This Water Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement) (the "Project Note") is issued to the Iowa Finance Authority (the "Lender") by the City of Van Meter, Iowa (the "City"), as of the Project Note Date. The Lender shall loan to the City an interim amount not to exceed \$185,000.

The City has adopted a resolution (the "Resolution") authorizing and approving this Project Note pursuant to the provisions of Sections 76.13 and 384.24A of the Code of Iowa, 2015, as amended, and providing for the issuance and securing the payment of this Project Note, and reference is made to the Resolution for a more complete statement as to the source of payment of this Project Note and the rights of the owners of this Project Note. This Project Note, together with any additional obligations as may be hereafter issued and outstanding from time to time under the conditions set forth in the Resolution, shall be payable solely and only from the proceeds (the "Loan Proceeds") of an authorized Loan and Disbursement Agreement and the corresponding future issuance of Water Revenue Bonds, a sufficient portion of which have been appropriated to the payment hereof.

The proceeds of this Project Note shall be used for the purposes set forth in the Resolution and shall be made available to the City in the form of one or more periodic disbursements.

This Project Note shall be executed and delivered to the Lender in evidence of the City's obligation to repay the amounts payable hereunder and shall bear interest at 0%. This Project Note shall be payable as to principal in full on the Maturity Date (hereinafter defined) and in the total aggregate amount drawn by the City pursuant to this Project Note, shall be subject to prepayment in whole or in part on any date at a prepayment price equal to the principal amount hereof prepaid, and shall contain such other terms and provisions as provided in the Resolution.

This Project Note is payable as to principal three years from the Project Note Date (the "Maturity Date"). If the City enters into a Loan and Disbursement Agreement with the Lender pursuant to the Iowa Water Pollution Control Works and Drinking Water Facilities Financing Program by the Maturity Date, the Lender may provide for the repayment in full of this Project Note pursuant to the terms of such Loan and Disbursement Agreement and the resolution authorizing the Loan and Disbursement Agreement.

This Project Note is executed pursuant to the provisions of Sections 76.13 and 384.24A of the Code of Iowa and shall be read and construed as conforming to all provisions and requirements of the statute.

In the event of any inconsistency or conflict between the terms and conditions of the Resolution and this Project Note, the parties acknowledge and agree that the terms of this Project Note shall take precedence over any such terms of the Resolution.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Project Note were and have been properly existent, had, done and performed in regular and due form and time; and that the issuance of this Project Note does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the City of Van Meter, Iowa has caused this Project Note to be executed by its Mayor and attested by its City Clerk all as of the Project Note Date.

CITY OF VAN METER, IOWA

By: _____
Mayor

Attest:

City Clerk

IOWA FINANCE AUTHORITY

By: _____
David D. Jamison
Executive Director

(Hearing/Issuance – Water Revenue)

420352-14

Van Meter, Iowa

March 9, 2015

A meeting of the City Council of Van Meter, Iowa, was held on March 9, 2015, at 7:00 p.m., at the Veterans Reception Center at 910 Main Street, Van Meter, Iowa.

The meeting was called to order by the Mayor, and the roll was called showing the following Council Members present and absent:

Present: _____

Absent: _____.

This being the time and place specified for holding a public hearing and taking action on the proposal to enter into a Water Revenue Loan and Disbursement Agreement, the City Clerk announced that no written objections had been placed on file. Whereupon, the Mayor called for any written or oral objections, and there being none, the Mayor declared the public hearing closed.

After due consideration and discussion, Council Member _____ introduced the following resolution and moved its adoption, seconded by Council Member _____. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

RESOLUTION NO. ____

Resolution taking additional action with respect to a Water Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$185,000 Water Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement)

WHEREAS, the City of Van Meter (the “City”), in the County of Dallas, State of Iowa, did heretofore establish a Municipal Waterworks System (the “Utility”) in and for the City which has continuously supplied water and water service in and to the City and its inhabitants since its establishment; and

WHEREAS, the management and control of the Utility are vested in the City Council, and no board of trustees exists for this purpose; and

WHEREAS, the City has heretofore proposed to borrow money and enter into a Water Revenue Loan and Disbursement Agreement (the “Loan and Disbursement Agreement”) with the Iowa Finance Authority (the “Lender”) and to issue in accordance therewith Water Revenue Bonds (the “Bonds”) in a principal amount not to exceed \$185,000 to provide funds to pay the costs, to that extent, of planning, designing, and constructing improvements and extensions to the Utility (the “Project”), and has published notice of the proposed action and has held a hearing thereon on March 9, 2015; and

WHEREAS, it is necessary at this time to authorize and approve the issuance of a \$185,000 Water Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement) (the “Project Note”) pursuant to the provisions of Section 76.13 of the Code of Iowa in anticipation of the receipt of and payable from the proceeds of the Loan and Disbursement Agreement in order to pay authorized costs (the “Loan Proceeds”) in connection with planning and designing the Project;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Van Meter, Iowa, as follows:

Section 1. The City Council hereby covenants for the benefit of the Lender and all who may at any time be the holder of the Project Note to enter into the Loan and Disbursement Agreement and to issue and deliver the Bonds prior to the Maturity Date, as defined in the Project Note, and declares that this resolution constitutes the “additional action” required by Section 384.24A of the Code of Iowa. The Bonds are hereby ordered to be issued at such time as the City enters into the Loan and Disbursement Agreement.

Section 2. The Project Note in the principal amount of \$185,000 is hereby authorized to be issued to the Lender. The Project Note shall be dated as of the date of closing, shall mature on the Maturity Date as defined in the Project Note, and shall bear interest at the rate of 0% per annum.

The Project Note shall be executed on behalf of the City with the official manual or facsimile signature of the Mayor and attested with the official manual or facsimile signature of the

City Clerk and shall be a fully registered instrument without interest coupons. In case any officer whose signature or the facsimile of whose signature appears on the Project Note shall cease to be such officer before the delivery of the Project Note, such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

The City Clerk is hereby designated as the Registrar and Paying Agent for the Project Note and may be hereinafter referred to as the “Registrar” or the “Paying Agent”.

The City reserves the right to prepay principal of the Project Note in whole or in part on any date prior to the Maturity Date, as defined in the Project Note, at a prepayment price equal to the principal amount thereof prepaid.

The Project Note shall be fully registered as to both principal and interest in the name of the owner in the records of the City kept for such purpose, after which no transfer shall be valid unless made on said records by the City Clerk, and then only upon a written instrument of transfer satisfactory to the City, duly executed by the registered owner or the duly authorized attorney for such registered owner.

The City shall maintain as confidential the record of identity of owners of the Project Note, as provided by Section 22.7 of the Code of Iowa.

Section 3. The Project Note shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF IOWA
COUNTY OF DALLAS
CITY OF VAN METER

WATER REVENUE LOAN AND DISBURSEMENT AGREEMENT ANTICIPATION PROJECT NOTE
(IFA INTERIM LOAN AND DISBURSEMENT AGREEMENT)

No. 1 MAXIMUM PRINCIPAL AMOUNT: \$185,000

INTEREST RATE

0%

PROJECT NOTE DATE

March 27, 2015

This Water Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement) (the “Project Note”) is issued to the Iowa Finance Authority (the “Lender”) by the City of Van Meter, Iowa (the “City”), as of the Project Note Date. The Lender shall loan to the City an interim amount not to exceed \$185,000.

The City has adopted a resolution (the “Resolution”) authorizing and approving this Project Note pursuant to the provisions of Sections 76.13 and 384.24A of the Code of Iowa, 2015, as amended, and providing for the issuance and securing the payment of this Project Note, and reference is made to the Resolution for a more complete statement as to the source of payment of this Project Note and the rights of the owners of this Project Note. This Project Note, together with any additional obligations as may be hereafter issued and outstanding from time to time under the conditions set forth in the Resolution, shall be payable solely and only from the proceeds (the “Loan Proceeds”) of an authorized Loan and Disbursement Agreement and the corresponding future issuance of Water Revenue Bonds, a sufficient portion of which have been appropriated to the payment hereof.

The proceeds of this Project Note shall be used for the purposes set forth in the Resolution and shall be made available to the City in the form of one or more periodic disbursements.

This Project Note shall be executed and delivered to the Lender in evidence of the City’s obligation to repay the amounts payable hereunder and shall bear interest at 0%. This Project Note shall be payable as to principal in full on the Maturity Date (hereinafter defined) and in the total aggregate amount drawn by the City pursuant to this Project Note, shall be subject to prepayment in whole or in part on any date at a prepayment price equal to the principal amount hereof prepaid, and shall contain such other terms and provisions as provided in the Resolution.

This Project Note is payable as to principal three years from the Project Note Date (the “Maturity Date”). If the City enters into a Loan and Disbursement Agreement with the Lender pursuant to the Iowa Water Pollution Control Works and Drinking Water Facilities Financing Program by the Maturity Date, the Lender may provide for the repayment in full of this Project Note pursuant to the terms of such Loan and Disbursement Agreement and the resolution authorizing the Loan and Disbursement Agreement.

This Project Note is executed pursuant to the provisions of Sections 76.13 and 384.24A of the Code of Iowa and shall be read and construed as conforming to all provisions and requirements of the statute.

In the event of any inconsistency or conflict between the terms and conditions of the Resolution and this Project Note, the parties acknowledge and agree that the terms of this Project Note shall take precedence over any such terms of the Resolution.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Project Note were and have been properly existent, had, done and performed in regular and due form and time; and that the issuance of this Project Note does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the City of Van Meter, Iowa has caused this Project Note to be executed by its Mayor and attested by its City Clerk all as of the Project Note Date.

CITY OF VAN METER, IOWA

By: DO NOT SIGN
Mayor

Attest:

DO NOT SIGN
City Clerk

IOWA FINANCE AUTHORITY

By: _____
David D. Jamison
Executive Director

Section 4. The Project Note shall be executed as herein provided as soon after the adoption of this resolution as may be possible and thereupon shall be delivered to the Registrar for registration and delivery to the Lender, upon receipt of the Project Note proceeds.

Section 5. The Loan Proceeds are hereby appropriated to the payment of the Project Note and may also be appropriated to the payment of other obligations issued to pay costs of the Project.

At its sole discretion, the City Council may appropriate to the payment of the Project Note proceeds to be received from state or federal grants and/or income or revenues from sources to be received and expended for the Project during the period of Project construction.

The Project Note is a limited obligation of the City payable solely and only from the Loan Proceeds and shall not constitute a general obligation of the City, nor shall it be payable in any manner by taxation, and under no circumstances shall the City be in any manner liable by reason of the failure of the Loan Proceeds to be sufficient for the payment in whole or in part of the Project Note.

Section 6. Upon a breach or default of a term of the Project Note or any Parity Obligations and this resolution, a proceeding may be brought in law or in equity by suit, action or mandamus to enforce and compel performance of the duties required under the terms of this resolution and Section 76.13 of the Code of Iowa.

Section 7. The City reserves the right to issue additional obligations (the “Parity Obligations”) payable from the Loan Proceeds, and ranking on a parity with, the Project Note. The Project Note or any Parity Obligations shall not be entitled to priority or preference one over the other in the application of the Loan Proceeds regardless of the time or times of the issuance of such Project Note or Parity Obligations, it being the intention of the City that there shall be no priority among the Project Note or Parity Obligations, regardless of the fact that they may have been actually issued and delivered at different times.

Section 8. The provisions of this resolution shall constitute a contract between the City and the owners of the Project Note and Parity Obligations as may from time to time be outstanding, and after the issuance of the Project Note, no change, variation or alteration of any kind of the provisions of this resolution shall be made without prior consent of the Lender which will adversely affect the owners of the Project Note or Parity Obligations until the Project Note and Parity Obligations and the interest thereon shall have been paid in full.

Section 9. If any section, paragraph, clause or provision of this resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this resolution.

Section 10. All resolutions and orders or parts thereof in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed.

Section 11. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved March 9, 2015.

Mayor

Attest:

City Clerk

• • • •

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
COUNTY OF DALLAS
CITY OF VAN METER

SS:

I, the undersigned, do hereby certify that I have in my possession or have access to the complete corporate records of the aforesaid City and of its Council and officers and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that the transcript hereto attached is a true, correct and complete copy of all the corporate records in relation to the authorization and approval of a certain Water Revenue Loan and Disbursement Agreement (the "Agreement") and of a certain \$185,000 Water Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement) (the "Project Note") and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

I further certify that no objections were filed in my office and no objections of any kind were made to the matter of entering into the Agreement or issuing such Project Note at the time and place set for hearing thereon, and that no petition of protest or objections of any kind have been filed or made, nor has any appeal been taken to the District Court from the decision of the City Council to enter into the Agreement or to issue the Project Note.

WITNESS MY HAND this _____ day of _____, 2015.

City Clerk

March 4, 2015

Jake Anderson
City Administrator/City Hall
Van Meter, Iowa

VIA EMAIL

Re: Van Meter, Iowa
\$185,000 SRF Planning and Design Loan
File No. 420352-14

Dear Jake:

We have prepared and attach proceedings to be used at the March 9, 2015 City Council meeting covering the Council hearing and adoption of a resolution authorizing a Water Revenue Loan and Disbursement Agreement to be entered into in the future. The resolution also provides for the approval of the Planning and Design Loan and the issuance of a Project Note. The materials attached include the following items:

1. Minutes of the March 9, 2015 meeting covering the hearing and providing for the adoption of a resolution authorizing and approving the Loan and Disbursement Agreement and providing for the issuance of the Project Note.
2. Certificate attesting to the transcript.
3. The Project Note. Please have the Project Note executed as indicated, and return it to us along with an executed copy of these proceedings.

Please call John Danos or me if you have questions.

Best regards,

Amy Bjork

Attachments

cc: Tim Oswald
Tracy Scebold
Bob Veenstra

Agenda Item #10 - Reports

Submitted for:
Information
Recommendation:

Sample Language:

- 1) *Parks and Rec*
- 2) *Library*
- 3) *Public Safety*
- 4) *Public Works*
- 5) *Attorney*
- 6) *Engineer*
- 7) *Administrator*
- 8) *Council*
 - Committees (Chair Listed First)
 - a. Public Works/Infrastructure – Lacy, Stump
 - b. Culture and Recreation – Tweed, Sacker
 - c. Special Liaison Assignments or Ad-Hoc Committees
- 9) *Mayor*
 - a. Finance – Adams, Lacy, Peterson
 - b. Policy – Adams, Sacker, Peterson
 - c. Economic Development – Adams, Lacy, Tweed
 - d. Public Safety – Adams, Stump, Sacker
 - e. EMA, E911 *Lacy Alternate

Agenda Item #11 -

Closed Session pursuant to Iowa Code Chapter 21.5 (1)(c) to discuss legal counsel's impression and report of matters currently pending before Administrative Agency and matters concerning harassment of public staff.

Submitted for:

Information/Direction

Recommendation:

N/A

Sample Language:

Mayor: *Do I hear a motion to enter closed session pursuant to Chapter 21, Section 5, paragraph 1, subsection c?*

Councilmember ____: *So moved.*

Councilmember ____: *Second.*

Mayor: *The time is now __: __PM and we will adjourn into closed session, the public is dismissed.*

-Closed Session-

Mayor: *The time is now __: __PM do I hear a motion to adjourn out of closed session?*

Agenda Item #12 - Adjournment

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *With no further business do I hear a motion to adjourn?*

City Councilmember _____: *So Moved.*

City Councilmember _____: *Second*

City Clerk: *Lacy ____; Stump ____; Tweed ____; Sacker ____; Peterson ____;*

Mayor: *The meeting is adjourned. Thank you.*